

May 2016

Dear Playground Parents:

Welcome to the Town of Huntington's Playground Program. This recreation experience will consist of arts and crafts, sports, games, special events, and outdoor play under the guidance of program directors, counselors, and counselors-in-training. This program is less structured than the Town operated camps.

The attached medical/emergency form is due the first day of the program. Late forms could result in your child's removal from the program. This form is important to ensure your child's safety. Please do not mail the medical/emergency form to the office.

In order to participate in this program, children must be entering grades 1-7 as of September 2016. The Town reserves the right to remove children from the program if they don't meet the grade requirement. On the first day of the program children will be placed into co-ed, age appropriate groups. Requests to place children with friends will be considered the first day but is not guaranteed. Due to the formation of groups and the newness of the program for children and staff, the first day can be hectic. Please be patient.

The program includes snack time. Parents should supply their child with a healthy snack and drink each day. Children should wear appropriate clothing for outdoor play i.e. sneakers, shorts, etc. For safety reasons, please do not let your child wear sandals or cros to the program. Children should also apply sunscreen 15 minutes before going outdoors. The sunscreen container should specify a SPF of 30 or higher.

In order to ensure the safety of your child it is important that you walk him or her to and from the child's group. The counselor will only dismiss a child to a parent or a person designated on the emergency form.

If you have any questions please communicate with the directors the first day of the program. I hope you have a great summer.

Sincerely,

Jack R. Fass  
Recreation Supervisor



**TOWN OF HUNTINGTON  
DEPARTMENT OF PARKS & RECREATION**

**PLAYGROUND/PRE-SCHOOL PROGRAM  
EMERGENCY FORM**

**Return to Teacher/Director on first day of program**

Name of Child \_\_\_\_\_ Location \_\_\_\_\_

**I.** Name \_\_\_\_\_

Mother or Guardian

Home Address \_\_\_\_\_ Phone # \_\_\_\_\_

Business Address \_\_\_\_\_ Phone # \_\_\_\_\_

If no phone in the home, where can Mother/Guardian be reached: Phone # \_\_\_\_\_

**II.**

Name \_\_\_\_\_

Father or Guardian

Home Address \_\_\_\_\_ Phone # \_\_\_\_\_

Business Address \_\_\_\_\_ Phone # \_\_\_\_\_

If no phone in the home, where can Father/Guardian be reached: Phone # \_\_\_\_\_

**III.** If staff cannot get in touch with either of the above, name a friend or relative who may be called upon if child is sick at Camp.

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

If none of the above can be reached by phone WHAT DO YOU WISH THE STAFF TO DO IN CASE THE CHILD IS SICK OR INJURED? \_\_\_\_\_

It is understood that in the final disposition of an emergency case, the judgment of the Program authorities will prevail. The recommendation of the parent, as indicated above, will be respected as far as possible.

**IV.** If at any time the above information must be changed, I will notify the Camp in writing.

**V.** Please list the individuals, other than parent authorized to pick up your child:

Name \_\_\_\_\_ Phone # \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone # \_\_\_\_\_ Relationship \_\_\_\_\_

A parent/guardian must provide a written note to the Program Director if someone other than those listed above is picking up the child.

\_\_\_\_\_  
Signature of Parent or Guardian