

Department of Public Safety
Division of Rental Permits
Town Hall • 100 Main Street
Huntington, NY 11743-6991



Application Fee: \$25.00
Permit Fee: \$475.00
Rental Renewal Total Fee: \$500.00

Phone: (631) 351-3009

For Office Use Only:

RENTAL PERIOD: _____ APP # _____ RECEIPT # _____ INSPECTION DATE _____

RENTAL PERMIT RENEWAL

Property Address: _____

Suffolk County Tax Map (see tax bill): **0400** - - -

Type of Rental: (check one)

- | | |
|---|--|
| <input type="checkbox"/> One Family Dwelling | <input type="checkbox"/> Apartment Complex (# Units _____) |
| <input type="checkbox"/> Two Family Dwelling | <input type="checkbox"/> Townhouse/Condominium |
| <input type="checkbox"/> Multiple Family Dwelling (# Units _____) | <input type="checkbox"/> Mixed-Use Buildings (# Units _____) |

Other: _____

Property Owner's Name (Individual): _____

Business Name/Corporation Name: _____

Owner's Mailing Address: _____

E-Mail: _____ Home Phone: _____

Work Phone: _____ Cell Phone: _____

Please initial each statement after reading and agreeing to terms:

X _____ There have been / have not been (please circle) changes made to designated agent or person responsible for property maintenance.

X _____ There have been / have not been (please circle) changes made to the dwelling such as construction, Demolition, or major alterations since my last application.

X _____ There have been / have not been (please circle) changes made to the occupancy in the rental unit.

If changes have been made to any of the above sections, please indicate: _____

Depending on the change, the Rental Division may require additional paperwork

If any owner permanently resides outside the County of Suffolk, they must designate an agent to receive service of process and designate a responsible local party or agent for purposes of notification in the event of an emergency.

The owner listed above resides in Suffolk County and does not require a designated agent.

Name: _____

Address: _____

E-Mail: _____ Home Phone: _____

*** (PLEASE TURN OVER) ***



Accessory Dwelling Unit Bureau
& Rental Permit Division
Town Hall • 100 Main Street
Huntington, NY 11743-6991



Phone: (631) 351-3009
Fax: (631) 351-7160

CARBON MONOXIDE & SMOKE DETECTOR AFFIDAVIT

State of New York } Sec. _____ Blk. _____ Lot. _____

ss:

County of Suffolk }

I/we are _____ the Owner(s) of real
property located at _____

The premise described is a one or two-family dwelling and is classified as an R3 occupancy by the 2010 *Fire Code of New York State*.

I/we hereby attest and affirm that, in accordance with the provisions of §610 of the 2010 *Fire Code of New York State*, that carbon monoxide detector(s) have been installed, maintained, and are in operable condition within each dwelling unit or sleeping unit located within the above referenced structure where carbon monoxide producing equipment is located.

I/we attest and affirm that, in accordance with the provisions of §704 of the 2010 *Property Maintenance Code of New York State*, that smoke detectors have been installed, maintained, provided with an appropriate power source, and are in operable condition in the following locations:

- 1) On the ceiling or wall outside each separate sleeping area in the immediate vicinity of bedrooms.
- 2) In each room used for sleeping purposes.
- 3) In each story within (all) dwelling unit(s), including basements and cellars, while excluding crawl spaces, and uninhabitable attics.

or

I/we attest and affirm that, in accordance with §R313.1 of the 2010 *Residential Code of New York State*, a residential fire alarm system with central station interconnection has been installed throughout the premise, and is in proper working order.

This affidavit is submitted in accordance with NYS Executive Law §37B, as modified by the current requirements of the 2010 *Fire Code of New York State*.

This affidavit is signed and submitted by the owner(s).

Dated: _____

Signature: _____

Name (print): _____

Sworn before me this ____ day of _____ 20____

Notary Public

****MUST BE SUBMITTED WITHIN 30 DAYS OF INSPECTION****

FALSE STATEMENTS MADE HEREIN ARE PUNISHABLE AS A CLASS A MISDEMEANOR PURSUANT TO SECTION 210.45 OF THE PENAL LAW OF THE STATE OF NEW YORK

Carbon Monoxide Detection Requirements: 2010 Fire Code of New York State (One-family dwellings)

610.3.1.1 Buildings constructed on or after January 1, 2008.

610.3.1.1.1 A carbon monoxide alarm shall be provided on each story containing a sleeping area, within 15 feet of the sleeping area. More than one carbon monoxide alarm shall be provided where necessary to assure that no sleeping area on such story is more than 15 feet away from a carbon monoxide alarm.

610.3.1.1.2 A carbon monoxide alarm shall be provided on each story that contains a carbon monoxide source.

610.3.1.2 Buildings constructed prior to January 1, 2008. A carbon monoxide alarm shall be provided on the lowest story containing a sleeping area, within 15 feet of the sleeping area. More than one carbon monoxide alarm shall be provided where necessary to assure that no sleeping area on such story is more than 15 feet away from a carbon monoxide alarm.

Carbon Monoxide Detection Requirements: (Two-family dwellings, townhouses, condos, co-ops.)

610.3.2.1 Buildings constructed on or after January 1, 2008. Within each dwelling unit:

610.3.2.1.1 A carbon monoxide alarm shall be provided on every story containing a sleeping area, within 15 feet of the sleeping area. More than one carbon monoxide alarm shall be provided where necessary to assure that no sleeping area on such story is more than 15 feet away from a carbon monoxide alarm.

610.3.2.1.2 A carbon monoxide alarm shall be provided on every story that contains a carbon monoxide source.

610.3.2.2 Buildings constructed prior to January 1, 2008. Within each dwelling unit, a carbon monoxide alarm shall be provided on the lowest story containing a sleeping area, within 15 feet of the sleeping area. More than one carbon monoxide alarm shall be provided where necessary to assure that no sleeping area on such story is more than 15 feet away from a carbon monoxide alarm.

Smoke Detection Requirements: 2010 Property Maintenance Code of New York State (1&2 Family dwellings, townhouses, condos, co-ops.)

704.2 Smoke alarms. Single or multiple-station smoke alarms shall be installed and maintained in Groups R-3.... (1&2 Family Dwellings).... regardless of occupant load at all of the following locations:

1. On the ceiling or wall outside of each separate sleeping area in the immediate vicinity of bedrooms.
2. In each room used for sleeping purposes.
3. In each story within a dwelling unit, including basements and cellars but not including crawl spaces and uninhabitable attics. In dwellings or dwelling units with split levels and without an intervening door between the adjacent levels, a smoke alarm installed on the upper level shall suffice for the adjacent lower level, provided that the lower level is less than one full story below the upper level.

704.3 **Power source.** In Group R occupancies (Residential) and in dwellings not regulated as Group R occupancies, single-station smoke alarms shall receive their primary power from the building wiring, provided that such wiring is served from a commercial source and shall be equipped with a battery backup. Smoke alarms shall emit a signal when the batteries are low. Wiring shall be permanent and without a disconnecting switch other than as required for overcurrent protection. **Exception:** Smoke alarms are permitted to be solely battery operated in buildings where no construction is taking place, buildings that are not served from a commercial power source and in existing areas of buildings undergoing alterations or repairs that do not result in the removal of interior wall or ceiling finishes exposing the structure, unless there is an attic, crawl space or basement available which could provide access for building wiring without the removal of interior finishes.

704.4 **Interconnection.** Where more than one smoke alarm is required to be installed within an individual dwelling unit in GroupR-3,(1&2 Family Dwellings) the smoke alarms shall be interconnected in such a manner that the activation of one alarm will activate all of the alarms in the individual unit. The alarm shall be clearly audible in all bedrooms over background noise levels with all intervening doors closed. **Exceptions :**

1. Interconnection is not required in buildings which are not undergoing alterations, repairs or construction of any kind.
2. Smoke alarms in existing areas are not required to be interconnected where alterations or repairs do not result in the removal of interior wall or ceiling finishes exposing the structure, unless there is an attic, crawl space or basement available which could provide access for interconnection without the removal of interior finishes.

2010 Residential Code of New York State

R313.1 Smoke detection and notification. All smoke alarms shall be listed in accordance with UL 217 and installed in accordance with the provisions of this code and the household fire warning equipment provisions of NFPA 72. *Household fire alarm systems installed in accordance with NFPA 72 that include smoke alarms, or a combination of smoke detector and audible notification device installed as required by this section for smoke alarms, shall be permitted.* (If a low voltage central station alarm system is installed single station devices are not required.)