

# UNIT DESCRIPTION

**Please complete this sheet per unit**

For a one-family home, this sheet is all that is required. If the rental property has multiple units i.e. two-family dwelling, apartment complex, etc. you must complete one of these sheets per unit. Additional sheets may be found in the Rental Office, or online at [www.tohrentalpermits.com](http://www.tohrentalpermits.com)

Unit: \_\_\_\_\_  
 (Unit 2, Apartment 3B, etc.)

Not applicable, this is a single family dwelling

Please complete the below table with the number of rooms on each level of this unit

Rooms	LIVING ROOM	DINING ROOM	KITCHEN	FAMILY ROOM	REC. ROOM	BEDROOM	FULL BATHS	HALF BATHS	OTHER
Level 1									
Level 2									
Level 3									
Basement									

Please complete the below table with the bedroom details on each level of this unit

LEVEL 1	SQ. FT.	# OCCUPANTS	LEVEL 2	SQ. FT.	# OCCUPANTS	BASEMENT	SQ. FT.	# OCCUPANTS
BEDROOM 1			BEDROOM 1			BEDROOM 1		
BEDROOM 2			BEDROOM 2			BEDROOM 2		
BEDROOM 3			BEDROOM 3			BEDROOM 3		
BEDROOM 4			BEDROOM 4			BEDROOM 4		

Please include any additional areas used by the occupants/include any information that exceeds the boxes above:

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