

The Town of Huntington

Economic Development Corporation

100 Main Street, Huntington, New York

Monday, November 18 at 7 pm

Huntington Town Hall, 100 Main Street, Huntington, NY 11743

COMBINED MEMBER / BOARD OF DIRECTORS

MINUTES

Finance committee met to review and discuss the proposed 2014 budget & financial planner required by New York State. (Audit/Finance Committee members includes Jennifer Casey, Chair; Rob Ripp, Ken Christensen & Peggy Karayianakis) The Finance Committee affirmed the budget and financial plan and recommended it be adopted by the Corporation's board.

1. Call meeting to Order at 7:20 PM
2. Quorum was present. Present: Jennifer Casey, Ken Christensen, Michael DeLuise, Jim Kaden, Peggy Karayianakis, David Pannetta, Rob Ripp, Johanna Stewart-Suchow and Dolores Thompson.
3. Organizational Matters.
 - Resolution II-18-13 (1): APPROVAL OF THE MEETING MINUTES OF SEPTEMBER 23, 2013 WITH RESOLUTION RATIFYING AND CONFIRMING ALL OF THE CORPORATE RESOLUTIONS MADE AND APPROVED THEREAFTER
 - Resolution II-18-13 (2): RESOLUTION ADOPTING A 2014 BUDGET & FINANCIAL PLAN PER NEW YORK STATE PUBLIC AUTHORITIES LAW
 - Resolution II-18-13 (3): ADOPTION/CONFIRMATION OF 2014 EDC BOARD MEETING DATES
 - TREASURER'S REPORT

Updates/Discussions

- Huntington Business Incubator
- Northridge property
- Columbia Terrace- Dec. 10 rezone from R-5 to C-1. Discussion of program.

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- Renaissance proposed boutique hotel Dec 10 rezoning hearing. Joan and Bruce Nov. 14th meeting with Huntington Community First Aid Squad reps. (Note: CDA received a federal EPA grant to do the required Phase I and Phase II environmental for the hotel site). Meeting with Governor's Long Island Representative, Scott Martella, planned.
- BOA Grant – Review of draft report underway. Will go to State for review/comment. Then to Town Board. Points to and supports hotel development as an economic development catalyst.
- 12 Academy Place/Gateway Park (garage demolished; environmental assessment revealed asbestos and lead paint in/on the house. Abatement program currently being discussed/planned by Town staff)
- Continuing Gateway Park improvements in 2014- rehabilitation of the farmhouse; site work and clearing. Revisit of Mark McAteer conceptual plan to determine Town and outside contractor work streams. Nature play/social area being planned with LICAN for spring 2014 construction.
- Huntington Village Parking Study- follow up actions/initiatives
- Phase II balance of funding - Spring 2014 improvements
 - Landscaping above retaining wall at Huntington train station
 - New sidewalk/curb at corner of Broadway/NY Ave
 - Streetlights fronting Gateway Park (6-8)
 - Sidewalk continuation to Walgreens property line
- NYS Compliance housekeeping – distribute annual Fiduciary Acknowledgement and Financial Disclosure forms to be returned to Joan Cergol at January 2014 meeting. Review of Board member training.
- Resolution 11-18-2013 (4): ADJOURNMENT

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- Resolution II-18-2013 (1): APPROVAL OF THE MEETING MINUTES OF SEPTEMBER 23, 2013 WITH RESOLUTION RATIFYING AND CONFIRMING ALL OF THE CORPORATE RESOLUTIONS MADE AND APPROVED THEREAFTER

Resolution offered by Johanna Stewart-Suchow, and seconded by Jennifer Casey.

WHEREAS, the Corporation's Directors and Members have reviewed the attached draft corporate minutes of the Corporation's September 23, 2012 combined Member / Director Annual meeting; and

WHEREAS, the Corporation wishes to ratify and confirm all of the corporate resolutions made and approved thereat.

NOW, THEREFORE, BE IT RESOLVED, that the Corporation hereby authorizes and approves the attached corporate minutes as the official corporate record of the Corporation's September 23, 2013 combined Member / Director Annual meeting, and ratifies and confirms all of the corporate resolutions made thereat.

Jennifer Casey --AYE

Ken Christensen – AYE

Michael DeLuise --AYE

Jim Kaden – AYE

Peggy Karayianakis - AYE

David Pennetta – AYE

Rob Ripp – AYE

Johanna Stewart-Suchow – AYE

Dolores Thompson – AYE

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- Resolution 11-18-2013 (2): RESOLUTION ADOPTING A 2014 BUDGET & FINANCIAL PLAN.

Resolution offered by Jennifer Casey and seconded by Ken Christensen.

WHEREAS, The New York State Public Authorities Accountability Act requires Public Authorities to submit an annual budget report 60 days prior to the start of its fiscal year; and

WHEREAS, The Town of Huntington Economic Development Corporation's fiscal year begins on January 1, thereby making the budget report submission due date November 1; and

WHEREAS, prior to submitting and posting of said adopted budget to the State Authority Budget Office's PARIS website, it must be approved by the Corporation and certified by the corporation's CEO and CFO; and

WHEREAS, Since the EDC's October 2013 Meeting was cancelled the Board is just now adopting its budget and financial plan at this meeting and will post it to New York State Public Authorities Information System (PARIS) website on November 19; and

WHEREAS, the State recognizes that said adopted budget, together with proposed financial plan for subsequent three years, can and should be modified over time to reflect actual activity; and

WHEREAS, it is the law's intent to encourage Public Authorities to become engaged in long range fiscal planning and in setting programmatic goals; and

WHEREAS, it is the Corporation's intent to comply with this and all aspects of the New York State Accountability Act;

NOW, THEREFORE, BE IT RESOLVED, that the Corporation hereby adopts its 2014 EDC Budget and Financial Plan as presented.

Jennifer Casey -- AYE

Ken Christensen – AYE

Michael DeLuise -- AYE

Jim Kaden – AYE

Peggy Karayianakis - AYE

David Pennetta – AYE

Rob Ripp – AYE

Johanna Stewart-Suchow – AYE

Dolores Thompson – AYE

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- Resolution 11-18-2013 (3): ADOPTION/CONFIRMATION OF 2014 EDC BOARD MEETING DATES

Resolution offered by David Penetta, and seconded by Jim Kaden.

WHEREAS, the Corporation's Directors and Members are desirous of adopting a meeting schedule for the 2014 calendar year; and

WHEREAS, EDC Board 2014 meetings will be held at 7:00 p.m. at Huntington Town Hall, 100 Main Street, Huntington, NY 11743; and

WHEREAS, all EDC Board meeting dates are posted in the General Calendar section and also at the EDC Page located on the official Town of Huntington website as follows: <http://huntingtonny.gov>,

NOW, THEREFORE, BE IT RESOLVED, that the Corporation hereby adopts the following meeting schedule for 2014:

Monday, January 27
Monday, February 24 (3rd Monday is the 17th - President's Day)
Monday, March 17 (St. Patrick's Day – could move to 24th)
Monday, April 21
Monday, May 19
Monday, June 16
No July Meeting
No August Meeting
Monday, September 15
Monday, October 20
Monday, November 17
No December Meeting

Jennifer Casey -- AYE

Ken Christensen – AYE

Michael DeLuise -- AYE

Jim Kaden – AYE

Peggy Karayianakis - AYE

David Penetta – AYE

Rob Ripp – AYE

Johanna Stewart-Suchow – AYE

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Dolores Thompson – AYE

- Resolution II-18-13 (4): ADJOURNMENT

There being no further business to come before the meeting, upon motion duly made, seconded and unanimously carried, the same was adjourned.

Offered by David Pennetta and seconded by Ken Christensen.

Jennifer Casey -- AYE

Ken Christensen – AYE

Michael DeLuise -- AYE

Jim Kaden – AYE

Peggy Karayianakis - AYE

David Pennetta – AYE

Rob Ripp – AYE

Johanna Stewart-Suchow – AYE

Dolores Thompson – AYE

THE OFFICIAL CORPORATE RECORDS OF THE TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION ARE HOUSED AND MAINTAINED BY JOAN CERGOLO, EXECUTIVE DIRECTOR, TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION, WITHIN THE OFFICE OF HUNTINGTON COMMUNITY DEVELOPMENT AGENCY.