

The Town of Huntington

Economic Development Corporation

100 Main Street, Huntington, New York

Monday, September 21, 2015 at 7 pm

Huntington Town Hall

100 Main Street, Huntington, NY 11743

2015

COMBINED MEMBER / BOARD OF DIRECTORS

ANNUAL MEETING

AGENDA

Finance committee meeting to review/discuss proposed 2016 budget & Financial planner required by New York State. (Audit/Finance Committee members: Jennifer Casey, Chair; Rob Ripp, Ken Christensen & Peggy Karayianakis)

1. Call meeting to Order.
2. Determine if Quorum present.
3. Renaissance Update, Ryan Porter
4. Organizational Matters.
 - a. Resolution 9-21-2015 (1): Approval of the Meeting Minutes of June 15, 2015, with resolution ratifying and confirming all of the corporate resolutions made and approved thereafter.
 - b. Resolution 9-21-2015 (2): Members electing Board of Directors of the Corporation, one year terms ending September 2016.
 - c. Resolution 9-21-2015 (3): Board of Directors reelecting Rob Ripp as Chair of the Board of Directors and President of the Corporation.
 - d. Resolution 9-21-2015 (4): Board of Directors electing Jennifer Casey as Vice-Chair of the Board of Directors and Vice-President of the Corporation.
 - e. Resolution 9-21-2015 (5): Board of Directors reelecting Peggy Karayianakis as Treasurer/Secretary of the Corporation.
 - f. Resolution 9-21-2015 (6): Board of Directors reappointing Joan Cergol as Executive Director of the Corporation.

Town of Huntington Economic Development Corporation Meeting of September 21, 2015

- g. Resolution 9-21-2015 (7): Adopting a 2016 Budget & Financial Plan
 - h. Resolution 9-21-2015 (8): Resolution authorizing the Chair to execute a Memorandum of Understanding by and between The Town of Huntington Economic Development Corporation and the Huntington Community Development Agency, and authorizing the release of funding to the Huntington Community Development Agency to support operations and job training initiatives at Huntington Opportunity Resource Center
5. Treasurer's Report
6. Additional Updates:
- a. Gina Foglia Engagement on Gateway Park Nature Play Area, Site visit proposed to take place on one of the following dates: October 13, 14, 15 or 16
 - b. Business Incubator/Huntington Opportunity Resource Center, CFA Application joint venture with St. Joseph's College for job training programs
7. Adjournment, via Resolution 9-21-2015 (9)

Resolution 9-21-2015 (1):

Resolution offered by _____, and seconded by _____.

WHEREAS, the Corporation's Directors and Members have reviewed the attached draft corporate minutes of the Corporation's June 15, 2015 combined Member / Director meeting; and

WHEREAS, the Corporation wishes to ratify and confirm all of the corporate resolutions made and approved thereat.

NOW, *THEREFORE, BE IT RESOLVED*, that the Corporation hereby authorizes and approves the attached corporate minutes as the official corporate record of the Corporation's June 15, 2015 combined Member / Director meeting, and ratifies and confirms all of the corporate resolutions made thereat.

AYE NO ABSTAIN

Jennifer Casey
Ken Christensen
Thomas D. Glascock
Lisa Hargrove
James Kaden
Peggy Karayianakis
Rob Ripp
Dolores Thompson

Resolution 9-21-2015 (2):

Resolution offered by _____, and seconded by _____.

WHEREAS, the Chair stated that the election of the Board of Directors of the Corporation was now in order;

WHEREAS, the following slate of Directors was offered to serve through September 2016:

Jennifer Casey, Kenneth Christensen, Thomas D. Glascock, Lisa Hargrove, James Kaden, Peggy Karayianakis, Rob Ripp, and Dolores Thompson

NOW, THEREFORE, BE IT RESOLVED:

UPON A VOTE OF THE MEMBERS, the above slate of Directors was elected to serve the Corporation from through September 2016.

AYE NO ABSTAIN

Jennifer Casey
Ken Christensen
Thomas D. Glascock
Lisa Hargrove
James Kaden
Peggy Karayianakis
Rob Ripp
Dolores Thompson

Resolution 9-21-2015 (3):

Resolution offered by _____, and seconded by _____.

BE IT FURTHER RESOLVED:

THAT THE CORPORATION HEREBY REELECTS ROB RIPP AS CHAIR OF THE BOARD AND PRESIDENT OF THE CORPORATION.

AYE

NO

ABSTAIN

Jennifer Casey

Ken Christensen

Thomas D. Glascock

Lisa Hargrove

James Kaden

Peggy Karayianakis

Rob Ripp

Dolores Thompson

Resolution 9-21-2015 (4):

Resolution offered by _____, and seconded by _____.

BE IT FURTHER RESOLVED:

THAT THE CORPORATION HEREBY REELECTS JENNIFER CASEY AS VICE-CHAIR OF THE BOARD OF DIRECTORS AND VICE- PRESIDENT OF THE CORPORATION.

AYE

NO

ABSTAIN

Jennifer Casey

Ken Christensen

Thomas D. Glascock

Lisa Hargrove

James Kaden

Peggy Karayianakis

Rob Ripp

Dolores Thompson

Resolution 9-21-2015 (5):

Resolution offered by _____, and seconded by _____.

BE IT FURTHER RESOLVED:

THAT THE CORPORATION HEREBY REELECTS PEGGY KARAYIANAKIS AS SECRETARY/TREASURER OF THE CORPORATION.

AYE NO ABSTAIN

Jennifer Casey
Ken Christensen
Thomas D. Glascock
Lisa Hargrove
James Kaden
Peggy Karayianakis
Rob Ripp
Dolores Thompson

Resolution 9-23-2013 (6):

Resolution offered by _____, and seconded by _____.

BE IT FURTHER RESOLVED:

THAT THE CORPORATION HEREBY REAPPOINTS JOAN CERGOL AS EXECUTIVE DIRECTOR OF THE CORPORATION.

AYE

NO

ABSTAIN

Jennifer Casey

Ken Christensen

Thomas D. Glascock

Lisa Hargrove

James Kaden

Peggy Karayianakis

Rob Ripp

Dolores Thompson

Resolution 9-23-2013 (7): Adopting a 2016 Budget & Financial Plan

Resolution offered by _____ and seconded by _____.

WHEREAS, New York State Public Authorities law requires Public Authorities to submit an annual budget report & financial plan; and

WHEREAS, prior to submitting and posting of said adopted budget to the State Authority Budget Office's PARIS website, it must be approved by the Corporation; and

WHEREAS, the State recognizes that said adopted budget, together with proposed financial plan for subsequent three years, can and should be modified over time to reflect actual activity; and

WHEREAS, it is the law's intent to encourage Public Authorities to become engaged in long range fiscal planning and in setting programmatic goals; and

NOW, *THEREFORE*, *BE IT RESOLVED*, that the Corporation hereby adopts its 2016 EDC Budget and Financial Plan.

Jennifer Casey

Ken Christensen

Thomas D. Glascock

Lisa Hargrove

James Kaden

Peggy Karayianakis

Rob Ripp

Dolores Thompson

Resolution 9-21-2015 (8): Resolution authorizing the Chair to execute a Memorandum of Understanding by and between The Town of Huntington Economic Development Corporation and the Huntington Community Development Agency, and authorizing the release of funding to the Huntington Community Development Agency to support operations and job training initiatives at Huntington Opportunity Resource Center

The following resolution was offered by:

Seconded by:

WHEREAS, The Town of Huntington Economic Development Corporation (“The Corporation”) was formed as a not-for-profit local development corporation of the State of New York during 2003, with the public or quasi-public objectives of, among other things, training community residents in the development of their business and living skills, reducing adult unemployment, promoting maximum adult employment by bettering, facilitating and maintaining adult job opportunities, and stimulating economic growth within the Town of Huntington; and

WHEREAS, the Huntington Community Development Agency, acting in partnership with the County of Suffolk’s Departments of Labor and Social Services, launched the Huntington Opportunity Resource Center (“HORC”); and

WHEREAS, with its facilities located in Huntington Station, New York, HORC, by its operations endeavors to assist unemployed and underemployed residents of the Town of Huntington with resume preparation, job searches, career options, access to job training, tips for interview success, job readiness, DSS applications, not-for profit service referrals, etc.; and

WHEREAS, in fulfillment of its own mission and purposes, the Corporation wishes to enter into a Memorandum of Understanding with the Huntington Community Development Agency, to align itself to, collaborate with and support the operations and ongoing job training initiatives at the Huntington Opportunity Resource Center; and

NOW, THEREFORE

THE BOARD OF THE TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION HEREBY

AUTHORIZES the Chair to execute a Memorandum of Understanding to be made by and between the Corporation and the Huntington Community Development Agency; and

FURTHER AUTHORIZES the Executive Director to release funding in an amount not to exceed the sum of TEN THOUSAND & XX/100 (\$10,000.00) DOLLARS to Huntington Community Development Agency to support operations and job training initiatives happening at Huntington Opportunity Resource Center located at 1264 and/or 1268 New York Avenue, Huntington Station, New York.

VOTE: AYES: NOES: ABSTENTIONS:

Jennifer Casey

Ken Christensen

Thomas D. Glascock
Lisa Hargrove
James Kaden
Peggy Karayianakis
Rob Ripp
Dolores Thompson

Resolution 9-21-2015 (9) Adjournment

There being no further business to come before the meeting, upon motion duly made, seconded and unanimously carried, the same was adjourned.

Offered by _____, and seconded by _____.

AYE NO ABSTAIN

Jennifer Casey
Ken Christensen
Thomas D. Glascock
Lisa Hargrove
James Kaden
Peggy Karayianakis
Rob Ripp
Dolores Thompson

**OUR NEXT MEETING WILL BE HELD ON
MONDAY, OCTOBER 19, 2015
7PM AT HUNTINGTON TOWN HALL
100 MAIN STREET, NEW YORK 11743**

THE OFFICIAL CORPORATE RECORDS OF THE TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION ARE HOUSED AND MAINTAINED BY JOAN CERGOL, EXECUTIVE DIRECTOR, TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION, WITHIN THE OFFICES OF THE HUNTINGTON COMMUNITY DEVELOPMENT AGENCY.