

The purpose of the Archives is to collect, preserve, and provide access to the permanent records generated by the various departments of the Town of Huntington, as well as ensure that these records will be available for future generations. The archival activities we implement enrich education, improve access to historical records and serve as a source of information for residents, teachers, students, community groups and a range of researchers. In addition, our activities help in highlighting the Town's historical organizations and sites.

**The Archives is open for research on weekdays, except holidays, by appointment only.**

**Hours: 10:00 AM – 4:00 PM**

For additional information contact:  
**The Huntington Town Clerk's Archives**  
**At Town Hall**  
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Jo-Ann Raia, RMC, *Town Clerk/RMO*

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**Archival handouts are developed by Antonia S. Mattheou, Town Archivist. They are printed on recycled paper and are free of charge.**

**March 2011**

## **Huntington Town Clerk's Archives** **At** **Town Hall**

**Jo-Ann Raia, RMC, Town Clerk/RMO**



*Early Town Records*  
*and*  
*Archives Overview*

**T****he Huntington Town Clerk's Archives**

has instituted an outreach program to make original records available for research to anyone interested. Our primary focus is to provide students with educational activities in conjunction with their schoolwork and mandated curriculum.

The Archives was created in 1993 under the direction of Town Clerk and Records Management Officer, Jo-Ann Raia. It houses 1250 linear feet of historical documents and municipal history documenting the Town's founding and growth. The manuscript collection consists of over 300 volumes and 45 linear feet of material dating back to 1653, the founding date of the Town. It includes records such as: Indian deeds and patents, chattel mortgages, thatch and underwater leases, highway, town accounts and assessment/tax records, documents pertaining to the Revolutionary Era and the Civil War, Trustee records, Overseers of the Poor records, town records regarding the origination and functions of Town government, court records dealing with all aspects of life since the establishment of the Town, vital statistics, as well as records regarding elections, schools, and manumission of slaves.

The mission of our repository is to identify, collect, preserve and organize archival materials necessary for the Town's legal, fiscal, administrative and historical needs. Dedicated to promoting local history and teaching through the use of historical documents, the Archives makes its collections available to visiting scholars and intellectuals, students, writers, filmmakers, reporters, elected officials, business people and the broader community by research, the development of publications, planning of exhibits, presentations, tours, as well as participation in local history events and the hosting of all-day program activities.

Since its establishment, the Huntington Town Clerk's Archives has earned the recognition of the State, as well as professional organizations. *"The Guide to the Archival Records and Manuscripts of the Town of Huntington"* was the recipient of a 1995 MARAC (Mid-Atlantic Region Archives Conference) Award. In 1996, the New York State Archives & Records Administration awarded our repository with the *"Archives Week Award for Excellence in Local Government Archival Program Development."* *"Certificate of Commendation for the preservation and access to Huntington, New York, history"* was awarded to us in 1997 by the American Association of State & Local History. We are proud that our repository is recognized nationally and by the New York State Education Department, and is viewed as a model for other municipal archives to follow. Our experienced staff, together with our collections of valuable historical documents, enables us to tailor research opportunities and

activities to all age groups. The experience we can offer to students will have a positive and valuable impact upon their life.

Assessment rolls	1763-1926
Appointments of Town Officials	1659
Board of Health	1871-1898
Boundaries, Huntington-Oyster Bay	1667
“ “ - Smithtown	1670-1884
Canvasses of Elections	1799-1852
Chattel mortgages	1853-1896
Civil War records	1861-1866
Court records	1657-1700
Deeds, Native-American	1653-1762
Dog records (registers)	1882-1886
Dukes Laws	1664
Education (Academy)	1793-1858
Election returns	1853-1891
Estimate of taxes	1763-1791
Highway books	1723-1926
Highway Commission/meetings	1872-1909
Justice Court	1865-1874
Land grants by Trustees	1688-1802
Lloyd Neck-settlement of boundary	1686
Manumission of Slaves	1800-1824
Overseers of the Poor	1790-1830
Patents	1666-1694
Poll lists	1784-1872
Revolution	1774-1786
School records	1872-1934
Smallpox epidemic	1760
South Islands-litigation, oaths, petitions	1693-1864
Strays & Earmarks	1745-1831
Surveys of land grants	1697-1787
Thatch leases	1755-1857
Tax records	1673-1782
Town accounts	1681-1932
Town meetings	1657-1874
Trustee records	1780-1929
Underwater leases	1879-1918
Vital statistics	1847-1922
World War II	1939-1945