

**JO-ANN RAI, HUNTINGTON TOWN CLERK  
100 MAIN ST., HUNTINGTON NY 11743-6991  
(631) 351-3206; Fax (631) 351-3205**

**TOW TRUCK BUSINESS LICENSE APPLICATION  
REQUIREMENTS**

- 1. Notarized application indicating whether Regular Towing, Heavy Duty Towing and/or Private Parking Lot towing to be submitted on a yearly basis. (License expires October 1) The contract for Private Parking Lot Towing must be submitted to 2<sup>nd</sup> Precinct as well as Town Clerk w/application**
- 2. Vehicle Inspection Sheet completed by vehicle owner and Suffolk County Police Department for each vehicle (Regular Towing or Heavy Duty). Call SCPD, 2<sup>nd</sup> Prec. (631) 854-8249 to schedule an appointment for vehicle inspection.**
- 3. Photocopy of current, valid New York Vehicle Registration for each vehicle.**
- 4. Photocopy of Current Certificate of Insurance, which must include all vehicles, garage liability and be in conformance with amounts stated in Chapter 183-43.**
- 5. Certificate of Operation for each vehicle used. Bottom portion is to be filled out, signed by owner of vehicle in presence of Notary Public and paid for in Town Clerk's Office when application and vehicle inspection sheets are complete and presented for review by office staff member.**
- 6. Fee: New or Renewal (all categories of towing) -- \$325  
Certificate of Operation -- \$85 each vehicle  
Late fees will be charged if application is presented after November 1.**

**All fees are payable by check or money order upon submission of application and are non-refundable.**