

Fill out and return to:  
BUREAU OF FIRE PREVENTION  
100 MAIN STREET – ROOM 106  
HUNTINGTON, NY 11743  
631-351-3138  
FAX 631-351-3136

TOWN OF HUNTINGTON  
BUREAU OF FIRE PREVENTION

**APPLICATION FOR PERMIT**

**FIRE PREVENTION BUREAU –OFFICE USE ONLY**

Tax Map # \_\_\_\_\_

Date Issued: \_\_\_\_\_

Date Expired: \_\_\_\_\_

Date \_\_\_\_\_

To Chief Fire Marshal Town of Huntington:

Application is hereby made by the undersigned for a permit required by the Fire Prevention Code of the Town of Huntington for the following purposes:

**Code#**

**111-77**

**TO ERECT AND USE TEMPORARY TENT OR CANOPIES:**

SIZE: \_\_\_\_\_

QUANTITY: \_\_\_\_\_

COLOR: \_\_\_\_\_

COPY OF FLAME RETARDANT CERTIFICATE ATTACHED: FLAME CERTIFICATE # \_\_\_\_\_

**111-70**

**TO STORE, HANDLE OR USE LIQUEFIED PETROLEUM GAS FOR TEMPORARY HEATING / COOKING.**

SIZE OF TANKS: \_\_\_\_\_

QUANTITY: \_\_\_\_\_

APPLIANCES: \_\_\_\_\_

DATE (S) OF SHOW: \_\_\_\_\_

TYPE OF SHOW: \_\_\_\_\_

PROMOTER: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_ PHONE NO: \_\_\_\_\_

ADDRESS OF APPLICANT: \_\_\_\_\_

LOCATION OF PREMISES (SHOW): \_\_\_\_\_

OWNER OF PREMISES (IF KNOWN): \_\_\_\_\_

FIRE DISTRICT: \_\_\_\_\_

**X** \_\_\_\_\_  
APPLICANT SIGNATURE

Application:  APPROVED  DENIED

\_\_\_\_\_  
FIRE MARSHAL SIGNATURE

**TOWN OF HUNTINGTON**  
**OFFICE OF THE FIRE MARSHAL**

**RULES AND REGULATIONS FOR THE INSTALLATION OF TENTS**

The following procedure shall be followed when application is made to the Bureau of Fire Prevention for a permit to erect a tent in excess of 400 sq. ft. for commercial or residential use:

1. A signed permit application shall be submitted 10 days prior to the proposed date of installation. Application shall include: (A) size of tent(s) (B) color (C) date(s) of use (D) location (E) purpose. NOTE: A fee of \$100.00 will be required. A tent in excess of 750 sq. ft may be subject to an additional fee for Public Assembly. Fee to be determined upon review of application. **Check or money order only made payable to the Town of Huntington.**
2. Use of tents is limited to seventy-two (72) hours. Applicant must contact the Building Department to obtain information needed to apply to the Zoning Board of Appeals if the use is to be longer than seventy-two (72) hours.
3. Submit a site plan (diagram) including: (A) distances to structures, outdoor occupancies and roadways (B) tent dimensions (C) exit and entrance locations if applicable (D) aisle widths if applicable (E) location of emergency lighting if the tent will be occupied during hours of darkness.
4. Submit Certificates of Flame Resistance for all tents listed on the application. These certificates shall indicate that the tent material has been treated and tested in accordance with N.F.P.A. Standard 701.
5. Submit an Electrical Underwriter Certificate if electric is to be used under the tent(s).
6. Ground enclosed by the tent and not less than ten (10) feet of the outside perimeter of the tent shall be cleared of all flammable and combustible material and vegetation.
7. Fire extinguishers shall be provided as necessary in accordance with N.F.P.A. Standard 10.
8. Exit location signs shall be provided if applicable.
9. Smoking shall be prohibited within the tent.
10. Flammable liquid/flammable gas fired heat producing equipment shall be prohibited within the tent.
11. Open-flame cooking devices shall be prohibited within tents.

**\*\*NOTE\*\* - ALL TENT PERMITS WILL ONLY BE ISSUED UPON A SATISFACTORY FIELD INSPECTION BY A REPRESENTATIVE OF THE TOWN FIRE MARSHAL'S OFFICE.**