

SPORTS FACILITIES PERMIT APPLICATION 2024

Department of Parks & Recreation
100 Main St, Huntington, New York 11743 Phone: (631) 351-3094
email: parksandrec@huntingtonny.gov Fax: (631) 351-3100



FILING PERMIT FEE: \$100.00 payable to **TOWN OF HUNTINGTON** in check or money order (non-refundable), **One facility per application ~ except for ballfield memorial games Filing Permit Fee - \$50** payable to **TOWN OF HUNTINGTON** in check or money order (non-refundable).

For special requests, if you do not submit all documents fifteen days prior to your scheduled event, your event may be in jeopardy of not going forward as planned.
(Please see reverse side for all other fees)

Permission is requested to use: **CHECK ALL THAT APPLY:**

- ☐ Youth Travel League
- ☐ Adult Travel League
- ☐ Non-Travel Youth
- ☐ Non-Travel Adult
- ☐ 60' Baseball
- ☐ 90' Baseball
- ☐ Softball
- ☐ Football
- ☐ Lacrosse
- ☐ Soccer
- ☐ Field Hockey
- ☐ Other
- /
- ☐ Synthetic or
- ☐ Grass
- ☐ Youth 12 and Under
- ☐ Youth13 thru 17
- ☐ Adult 18 and Over

Location _____ Field #(’s) _____

Date (’s) _____	Day(’s) _____	Time Period _____
Date (’s) _____	Day(’s) _____	Time Period _____
Date (’s) _____	Day(’s) _____	Time Period _____

Little League, Baseball and/or Softball League Opening Day (required): _____ Lights required ☐ YES ☐ NO

Number of _____
Players/Teams _____ Requirements _____

Organization Name _____	Email Address _____	required
Organization Address or PO Box _____		
Is the Organization for-profit or not-for-profit? Please furnish your ID number _____		required
Contact’s Name _____	Home Phone _____	
Address _____	Cell Phone _____	
	Work Phone _____	
Alternate Contact _____	Home Phone _____	
Address _____	Cell Phone _____	
	Work Phone _____	

If filing for a Tournament, Fundraiser and/or Camp, Commercial Recreation & Trainers your organization must complete a “Special Event Application” to accompany this form.

“The applicant understands and acknowledges that the information provided in the application is true and accurate, and that the Town of Huntington, Huntington Board of Trustees, and the Department of Parks and Recreation are relying on these statements and representations as a basis for the issuance of a permit.”

As the **APPLICANT**, I hereby certify that the information I have provided on the form is complete and accurate to the best of my knowledge. I agree to abide by the terms set forth in this application, and the Rules & Regulations of the Town of Huntington Department of Parks & Recreation. I understand that failure to do so may lead to the cancellation of the Permit, the denial of future permit applications, or other legal action by the Town of Huntington.

The **APPLICANT**, whether an individual or organization, agrees to hold harmless and defend the Town of Huntington, its officers, agents and employees, jointly, severally, individually or in their individual capacity, from and against any claim, damage, cost, fee including reasonable attorney fees incurred or arising out of the **APPLICANT’S** use and/or occupancy of the Town of Huntington’s facilities.

The **APPLICANT** agrees to maintain for all dates and times covered under this application and subsequent permit, Comprehensive Liability and Property Damage Insurance in the amount of/TWO MILLION AND NO/100 DOLLARS (\$2,000,000.00) per occurrence.

The **APPLICANT** further agrees that the Town of Huntington and the Town of Huntington Board of Trustees shall be included as Certificate Holders and Additional Insureds, by endorsement on all policies. All coverage is required to be primary and non-contributory for Town of Huntington and Town of Huntington Board of Trustees, their agents, servants and employees.

As of Fall, 2018, it is required that a working AED must be at all games and practices. Head and assistant coaches for all sports teams receiving Town field permits receive training in CPR and use of AED’s. Each league must supply a working, portable AED to each team for potential use at all games and practices.

The Town will offer multiple classes to the coaches, but if a coach cannot attend these classes, he or she must attend an alternate program on their own. Proof of attendance in a prior program or alternate program is sufficient to meet this requirement.

In order to play or practice a game, at least one coach or staff in attendance must have the required training or the practice or game cannot occur.

In order to hang a sponsorship sign on any town field fence or concession building, an application must be filed with the Town’s office of Parks and Recreation.

Signature _____ Date _____

TOWN OF HUNTINGTON, DEPARTMENT OF PARKS AND RECREATION
FIELD FEES as of January 13, 2020

SYNTHETIC FIELD FEES YOUTH		
Single Date Non-Prime (Monday – Friday)	9am-5pm	\$45 hour
Single Date Prime (Monday – Friday)	5pm-11pm	\$65 hour
Single Date Prime (Saturday & Sunday)	9am-11pm	\$65 hour
Up to 12 Weeks Non-Prime(Monday – Friday)	9am-5pm	\$15 hour
Up to 12 Weeks Prime (Monday – Friday)	5pm-11pm	\$30 hour
Up to 12 Weeks Prime (Saturday & Sunday)	9am-11pm	\$30 hour
Non-Profit Youth Tournament/Fundraiser/Showcase (Proof required)*	9am-11pm	\$750 per field, per day
For-Profit Youth Tournament/Fundraiser/Showcase (Proof required)*	9am-11pm	\$1500 per field, per day
*weekdays and weekends		
SYNTHETIC FIELD FEES ADULT		
Single Date Non-Prime (Monday – Friday)	9am-5pm	\$60 hour
Single Date Prime (Monday – Friday)	5pm-11pm	\$95 hour
Single Date Prime (Saturday & Sunday)	9am-11pm	\$95 hour
Up to 12 Weeks Non-Prime (Monday – Friday)	9am-5pm	\$30 hour
Up to 12 Weeks Prime (Monday – Friday)	5pm-11pm	\$40 hour
Up to 12 Weeks Prime (Saturday & Sunday)	9am-11pm	\$40 hour
Non-Profit Adult Tournament/Fundraiser (Proof required)*	9am-11pm	\$800 per field, per day
For-Profit Adult Tournament/Fundraiser (Proof required)*	9am-11pm	\$1600 per field, per day
*weekdays and weekends		
GRASS FIELD FEES YOUTH		
Up to 12 Weeks	9am-11pm	\$15 hour
Non-Profit Youth Tournament/Fundraiser** Proof required	9am-11pm	\$475 per day, per field
For-Profit Youth Tournament/Fundraiser**	9am-11pm	\$750 per field, per day
GRASS FIELD FEES ADULT		
Single Date Non-Prime	9am-5pm	\$60 hour
Single Date Prime	5pm-11pm	\$100 hour
Up to 20 Weeks Non-Prime	9am-5pm	\$16 hour
Up to 20 Weeks Prime	5pm-11pm	\$20 hour
Adult Travel League Non-Prime (baseball, soccer, football, lacrosse only)	9am-5pm	\$35 hour
Adult Travel League Prime (baseball, soccer, football, lacrosse only)	5pm-11pm	\$50 hour
Corporate Softball	5pm-8pm	\$20 hour
Non-Profit Adult Tournament/Fundraiser** Proof required	9am-11pm	\$475 per field, per day
For-Profit Adult Tournament/Fundraiser** Proof required	9am-11pm	\$750 per field, per day
GRASS FIELD USE/MEMORIAL BALLGAMES/SPECIAL EVENTS		
Application Fee Grass/Baseball Field	9am-11pm	\$50 / event
Field Use/Per Game Grass/Baseball Field	9am-11pm	\$50 / event
Special Event Grass/ Baseball/ Fields/ For Non-Sports Use by organizations	Per Day	\$50 / day
CAMPS, COMMERCIAL RECREATION & TRAINERS		
Camps, Commercial Recreation & Trainers – WEEKDAYS Prime	5pm-11pm	\$200 per hour
WEEKDAYS non-Prime	9am-5pm	\$150 per hour
WEEKENDS Prime	9am-11pm	\$200 per hour
Non-Resident Organization Tournament/Fundraiser/Showcase Surcharge		\$500 per day