



Kevin S. Orelli
Superintendent of Highways

TOWN OF HUNTINGTON HIGHWAY OFFICE

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BLOCK PARTY INSTRUCTIONS

The Organizer MUST comply with the following before a permit will be issued:

- All paperwork must be completed and returned a minimum of (3) weeks prior to the party date. Applications can be mailed. No email or faxes will be accepted. Incomplete forms will be returned. Organizer must be a resident within the area of the street to be closed and must be 21 years of age.
- The attached agreement form must be signed and notarized.
- A Block Party Signature Form must be signed by every homeowner within the area to be closed and must be 21 years of age and older.
- All inflatables, DJ's/bands, etc., must be on private property, not in the roadway.
- Any person residing on said street must **NOT** be denied vehicular access to and from his/her property.
- Emergency vehicles must be allowed access at all times. **NO EXCEPTIONS**
- Highway Department barricades must be used to close off street. No vehicles may be allowed to block off the street. **NO EXCEPTIONS**
- All activities must be put to one side of the road. You cannot go curb to curb.
- Permits will only be issued for completion times no later than 11:00pm. Everything must be off the streets and the road opened by the end of your party.
- Please notify your mail carrier to make arrangement for mail delivery.
- Town of Huntington will notify Suffolk County Police Department and the Fire Marshall's Office.
- Residents are responsible for cleanup of the street after the party.
- The Organizer is responsible to determine the number of barricades required. Please complete the barricade form and attach with your application.
- **Failure to comply with the above, may jeopardize future block party permits.**