



TOWN OF HUNTINGTON HIGHWAY OFFICE

30 Rofay Dr., Huntington, NY 11743
Tele. 631-351-3077, ext 116 Fax 631-499-3512

Peter S. Gunther
Superintendent of Highways

BANNER REQUEST FORM

THIS FORM MUST BE SUBMITTED TO THE HIGHWAY OFFICE AT LEAST 45 DAYS IN ADVANCE OF YOUR EVENT. ALL REQUIRED FORMS MUST BY COMPLETED 3 WEEKS PRIOR TO EVENT.

Maximum time for hanging banner is 3 weeks.

Maximum number of banners per group is 3

ORGANIZATION NAME: _____ DATE OF EVENT: _____

NAME OF EVENT BANNER IS ANNOUNCING: _____

DATES TO HANG BANNER: START: _____ TAKE DOWN: _____

LOCATION(S):

ORGANIZATION CONTACT INFORMATION:

NAME: _____

CELLPHONE #: _____ HOME PHONE #: _____

EMAIL ADDRESS: _____

PETER S. GUNTHER, SUPERINTENDENT OF HIGHWAYS

Please send this form to the address above, along with the completed Agreement Form.

IMPORTANT – The Agreement form requires one authorized, notarized signature from the group, and you are required to provide Insurance.