

# APPLICATION FOR LETTER IN LIEU OF CERTIFICATE OF OCCUPANCY

TOWN OF HUNTINGTON, SUFFOLK COUNTY, N.Y.

<u>CASHIER USE ONLY</u>
Fee Paid: _____
Date: _____
Receipt #: _____

FALSE STATEMENTS MADE HEREIN ARE PUNISHABLE AS A CLASS "A" MISDEMEANOR PURSUANT TO SECTION 210.45 OF THE PENAL LAW OF THE STATE OF NEW YORK

Name of Owner \_\_\_\_\_ Date \_\_\_\_\_  
(Please Print)

Applicant's Name \_\_\_\_\_  
(If Different Than Owner - Please Print)

Address of Owner \_\_\_\_\_  
\_\_\_\_\_ Phone \_\_\_\_\_

Premises Address \_\_\_\_\_

Premises Filed Map \_\_\_\_\_ Sect. \_\_\_\_\_ Blk. \_\_\_\_\_ Lot. \_\_\_\_\_

Premise Tax Map Number: Sect. \_\_\_\_\_ Blk. \_\_\_\_\_ Lot. \_\_\_\_\_

1. The owner is seeking to obtain a letter in lieu of a certificate of occupancy from the Department of Engineering Services, believing it was constructed prior to 1934.

2. The basis for the owner's belief that the structure(s) was/were built prior to 1934:  
\_\_\_\_\_  
\_\_\_\_\_

3. Any evidence the owner may have to support that belief:  
\_\_\_\_\_  
\_\_\_\_\_

4. That since 1934, the following additions or structural alterations have been made to said dwelling (if any):  
\_\_\_\_\_  
\_\_\_\_\_

5. That the premises may be inspected by the department of engineering services.

Additional Permit Requirements: \_\_\_\_\_  
\_\_\_\_\_

Sworn to me this \_\_\_\_\_ day

of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Email

\_\_\_\_\_  
Phone Number

### FOR BUILDING DEPARTMENT USE ONLY

- APPLICATION
- SURVEY
- CERTIFICATE REQUEST TO ASSESSOR'S OFFICE
- AFFIDAVIT OF WITNESS OR
- CERTIFICATION OF ASSESSOR'S OFFICE OR BUILDING DEPARTMENT
- SIGNED INSPECTION SLIP