

TOWN OF HUNTINGTON
DEPARTMENT OF PLANNING AND ENVIRONMENT

FINAL REQUIREMENTS PRIOR TO SIGNING FINAL MAPS

Submit the following:

1. Electric Company availability letter.
2. Water District availability letter.
3. Suffolk County subdivision name approval.
4. Map Abandonment for any lot, or part of, that is found on a prior subdivision filed map.
5. Any conditions listed in the preliminary and/or conditional final approval resolution must be completed.
6. Agreements: Deed for parkland, road widening, easements, etc., if required.
7. Either:
 - A) Submit a letter indicating monuments have been set and are ready for Town inspection, or
 - B) If monuments will not be set, notify the Planning Department so monuments may be included in the performance bond.
8. Submit maps as requested in the cover letter mailed with the conditional final approval resolution. If original Engineering Drawings for signature are required, they must be submitted in a weather resistant carrying device (usually with a screw top), to be used in transporting these original drawings throughout the Town departments for signature.
9. Post surety bond or certified check and performance bond.
10. 9% Inspection fee posted by bank or certified check.
11. Park and Playground fee, as specified in the conditional final approval resolution, posted by certified check payable to the Town of Huntington.
12. Submit three (3) Check Prints for review. A marked-up copy will be returned to you with changes/additions required on the final maps to be submitted for signature.
13. A valid Suffolk County Department of Health approval stamp is required on all final maps for signature. If the SCDHS has required a Covenant & Restriction, a copy of the filed covenant must be submitted to this Department for our files.
14. After the marked-up Check Print is returned to you, make any necessary changes and submit five (5) mylar and twelve (12) paper prints of the final map – Size 20” x 36”, clearly signed and dated by all owners. All maps must have original stamps/seals and signatures.

Please note that once the Final Maps are signed by the Director of Planning and Environment, the applicant must file these maps with the Suffolk County Clerk’s office within 62 days from the date of the Director’s signature or they will be rejected by the County.