

**TOWN OF HUNTINGTON
GRIEVANCE COMPLAINT E-FILING WAIVER
2023/24 TAX YEAR**

The procedures outlined in this Waiver are aimed at achieving the various objectives relating to the Grievance Complaint E-filing Procedures and Protocols previously instituted by the Town of Huntington (hereinafter "Town") associated with Real Property Tax Law, §524 (hereafter collectively "E-Filing Procedures") by real property owners, and permitted representatives thereof, in the grievance complaint process (hereinafter "Complainants").


The Town recognizes the need to continue the beneficial changes to the administrative review process for real property assessments implemented at the outset of the COVID-19 Pandemic, as these changes not only limited the personal contact between the public and assessment staff, but also greatly reduced the burden placed upon the limited resources of the town in reviewing and processing the substantial number of grievance complaints filed each year. Additionally, the Town found these changes in the grievance complaint filing procedure to be beneficial to petitioners' representatives by eliminating the burden of manually filing vast numbers of grievance complaints, thus minimizing the unnecessary expenditure of their limited resources.

The adoption of E-Filing Procedures is not intended to replace a complainants' ability to file a grievance complaint in accordance with the current statutory and regulatory framework, but, rather, the E-Filing Procedures are intended to be an alternative thereto, in order to satisfy the necessary administrative step in preserving a Complainants' right to file a SCAR or tax certiorari petition. By following the E-Filing Procedures outlined in the attached instructions, it is understood that submission of an Excel spreadsheet in accordance with the attached E-Filing Procedures will be deemed the submission of a grievance complaint for each and every property listed thereon and that the Huntington Board of Assessment Review will only be performing a summary review of the grounds outlined for each property contained on the supplied Excel spreadsheet in accordance with the E-Filing Procedures.

It is understood that, to the extent that the Complainants and the Town follow these E-Filing Procedures, the Complainant, and any of its employees or agents, and, the Town and its appropriate representatives, employees or agents, complying with the annexed E-Filing Procedures are deemed, as a matter of law, to comply with the New York Real Property Tax Law (hereinafter "RPTL"), the New York Code of Rules and Regulations (hereinafter "NYCRR"), the New York Civil Practice Law and Rules (hereinafter "CPLR"), the Suffolk County Tax Act (hereinafter "SCTA"), and any and all other applicable law, rule and/or regulation.

If Complainants comply with the E-Filing Procedures annexed hereto, the Town will not raise an affirmative defense, administratively or by court process, that the E-Filing Procedures do not comply with the RPTL, NYCRR, CPLR, SCTA or any other applicable law, rule and/or regulation.

TOWN OF HUNTINGTON

BY: 

SUSAN J. COLEMAN
Deputy Town Attorney

TOWN OF HUNTINGTON

BY: 

LISA LEONICK
Huntington Assessor