

The Town of Huntington Economic Development Corporation Meeting of February 26, 2018

The Town of Huntington

Economic Development Corporation

100 Main Street, Huntington, New York

Monday, February 26, 2018 at 7 pm

Huntington Town Hall, Room 304

2018

COMBINED MEMBER / BOARD OF DIRECTORS MEETING

AGENDA

1. Call meeting to Order.
2. Determine if Quorum present.
3. Reports
  - a. Greetings to Leah-Michelle Jefferson
  - b. Renaissance Downtowns update
  - c. Treasurer
4. Organizational Matters.
  - a. Resolution 2-26-2018 (1): Approval of the Meeting Minutes of November 20, 2017, with resolution ratifying and confirming all of the corporate resolutions made and approved thereafter.
  - b. Resolution 2-26-2018 (2): Appointing Leah-Michelle Jefferson as Executive Director of The Town of Huntington Economic Development Corporation.
  - c. Resolution 2-26-2018 (3): Authorize the Executive Director to engage Nawrocki, Smith for ongoing auditing services for the 2017 fiscal year.
  - d. Resolution 2-26-2018 (4): Authorize the engagement of GPI, and the release of restricted funds to pay towards the cost of the engagement.
5. Adjournment, via Resolution 2-26-2018 (5)

Resolution 2-26-2018 (1): Approving the Meeting Minutes of November 20, 2017

*BE IT RESOLVED:*

THAT THE TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION  
HEREBY RATIFIES AND CONFIRMS THE NOVEMBER 20, 2017 MEETING MINUTES.

OFFERED BY:                      SECONDED BY:

VOTED:

CHRISTOPHER BIRRER

JENNIFER CASEY

KEN CHRISTENSEN

THOMAS GLASCOCK

LISA HARGROVE

JIM KADEN

PEGGY KARAYIANAKIS

ROB RIPP

DOLORES THOMPSON

**Resolution 2-26-2018 (2):** Appointing Leah-Michelle Jefferson as Executive Director of The Town of Huntington Economic Development Corporation

WHEREAS, the By-Laws of The Town of Huntington Economic Development Corporation authorize the Board of Directors to appoint an Executive Director of the Corporation, to, among other duties, manage its day-to-day business and affairs; and

WHEREAS, for many years Joan Cergol skillfully served as Executive Director of The Town of Huntington Economic Development Corporation, until her resignation (and her resignation as executive director of the Huntington Community Development Agency) upon her appointment to serve as a councilwoman on the Huntington Town Board; and

WHEREAS, Leah-Michelle Jefferson has been engaged by the Huntington Community Development Agency to serve as its executive director, and, given her impressive work background, she also possesses the knowledge and abilities necessary to serve as Executive Director of The Town of Huntington Economic Development Corporation;

*NOW, THEREFORE, BE IT:*

That Board of Directors of The Town of Huntington Economic Development Agency hereby appoints Leah-Michelle Jefferson as Executive Director of the Corporation.

OFFERED BY:                      SECONDED BY:

VOTED:

CHRISTOPHER BIRRER

JENNIFER CASEY

KEN CHRISTENSEN

THOMAS GLASCOCK

LISA HARGROVE

JIM KADEN

PEGGY KARAYIANAKIS

ROB RIPP

DOLORES THOMPSON

**Resolution 2-26-2018 (3):** Authorize the Executive Director to engage Nawrocki, Smith for ongoing audit services for year ending 2017.

BE IT RESOLVED:

THAT THE TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION HEREBY AUTHORIZES the Executive Director to engage Nawrocki Smith to perform auditing services for the 2017 fiscal year, for a fee not to exceed \$3,000.

OFFERED BY:                      SECONDED BY:

VOTED:

CHRISTOPHER BIRRER

JENNIFER CASEY

KEN CHRISTENSEN

THOMAS GLASCOCK

LISA HARGROVE

JIM KADEN

PEGGY KARAYIANAKIS

ROB RIPP

DOLORES THOMPSON

**Resolution 2-26-2018 (4):** Authorize the engagement of GPI and the release of restricted funds pay for the engagement

WHEREAS, in recent years, The Town of Huntington Economic Development Corporation has continuously participated in the Town of Huntington's ongoing initiatives to provide a solution for the increasing peak parking needs in Huntington Village; and

WHEREAS, in connection with the foregoing, by Resolution 11-20-2017(3), The Town of Huntington Economic Development Corporation restricted the balance of its Town of Huntington Purchase Order (that is, \$8,500) to be used towards Huntington Village parking projects; and

WHEREAS, the Town of Huntington has received numerous quotes from various qualified contractors, to provide architectural renderings for a proposed parking structure, and the Town's Director of Engineering Services has selected GPI's proposal as the best suited from those received;

NOW, *THEREFORE, BE IT RESOLVED* that, upon the Town of Huntington's engagement of GPI to provide the work described in quote received from it, The Town of Huntington Economic Development Corporation hereby authorizes the release of those funds restricted by Resolution 11-20-2017(3).

OFFERED BY:                      SECONDED BY:

VOTED:

CHRISTOPHER BIRRER

JENNIFER CASEY

KEN CHRISTENSEN

THOMAS GLASCOCK

LISA HARGROVE

JIM KADEN

PEGGY KARAYIANAKIS

ROB RIPP

DOLORES THOMPSON

**Resolution 2-26-2018 (5) : Adjournment**

There being no further business to come before the meeting, upon motion duly made, seconded and unanimously carried, the same was adjourned.

OFFERED BY:                      SECONDED BY:

VOTED:

CHRISTOPHER BIRRER

JENNIFER CASEY

KEN CHRISTENSEN

THOMAS GLASCOCK

LISA HARGROVE

JIM KADEN

PEGGY KARAYIANAKIS

ROB RIPP

DOLORES THOMPSON

**OUR NEXT MEETING WILL BE HELD ON  
MONDAY, MARCH 19, 2018  
7PM AT HUNTINGTON TOWN HALL, ROOM 304  
100 MAIN STREET, NEW YORK 11743**

THE OFFICIAL CORPORATE RECORDS OF THE TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION ARE HOUSED AND MAINTAINED BY LEAH-MICHELLE JEFFERSON, EXECUTIVE DIRECTOR, TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION, WITHIN THE OFFICES OF THE HUNTINGTON COMMUNITY DEVELOPMENT AGENCY.