

The Town of Huntington
Economic Development Corporation

100 Main Street, Huntington, New York

Monday, February 26, 2018 at 7 pm

Huntington Town Hall, Room 304

2018

COMBINED MEMBER / BOARD OF DIRECTORS MEETING

AGENDA

1. Called meeting to Order at 7:04 PM.
2. Determine if Quorum present. Yes.

Directors present: Rob Ripp, Christopher Birrer, Jennifer Casey, Thomas Glascock, Jim Kaden, Peggy Karayianakis, Lisa Hargrove, and Dee Thompson.

Directors absent: Ken Christensn, excused, with proxy given to Jennifer Casey.

Also present: Leah-Michelle Jefferson, Ryan Porter, and Andrea Bonilla.

3. Reports
 - a. Greetings to Leah-Michelle Jefferson: Leah-Michelle Jefferson introduced herself to the Board of Directors, and its members introduced themselves to her. Moreover, the history and work of the corporation was discussed.
 - b. Renaissance Downtowns update: Ryan Porter gave an update on the Gateway and Northridge Street projects, and on the proposed transfer by the NYS Department of Transportation to the Town of Huntington of fee title to the long linear parking lot property located in Huntington Station adjacent to the LIRR Station (SCTM NO. 0400-147.00-01.00-003.000). He also discussed the sewer feasibility study currently being performed, and the new Opportunity Zone Program established by Congress in the Tax Cuts and Jobs Act of 2017.
4. Organizational Matters.
 - a. Resolution 2-26-2018 (1): Approval of the Meeting Minutes of November 20, 2017, with resolution ratifying and confirming all of the corporate resolutions made and approved thereafter.
 - b. Resolution 2-26-2018 (2): Appointing Leah-Michelle Jefferson as Executive Director of The Town of Huntington Economic Development Corporation.
 - c. Resolution 2-26-2018 (3): Authorize the Executive Director to engage Nawrocki, Smith for ongoing auditing services for the 2017 fiscal year.

- d. Resolution 2-26-2018 (4): Authorize the engagement of GPI, and the release of restricted funds to pay towards the cost of the engagement.
5. Adjournment, via Resolution 2-26-2018 (5)

Resolution 2-26-2018 (1): Approving the Meeting Minutes of November 20, 2017

BE IT RESOLVED:

THAT THE TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION
HEREBY RATIFIES AND CONFIRMS THE NOVEMBER 20, 2017 MEETING MINUTES.

OFFERED BY: Jim Kaden; SECONDED BY: Thomas Glascock

VOTED:

CHRISTOPHER BIRRER	Aye
JENNIFER CASEY	Aye
KEN CHRISTENSEN	Aye, via proxy given to Jennifer Casey
THOMAS GLASCOCK	Aye
LISA HARGROVE	Aye
JIM KADEN	Aye
PEGGY KARAYIANAKIS	Aye
ROB RIPP	Aye
DOLORES THOMPSON	Aye

Resolution 2-26-2018 (2): Appointing Leah-Michelle Jefferson as Executive Director of The Town of Huntington Economic Development Corporation

WHEREAS, the By-Laws of The Town of Huntington Economic Development Corporation authorize the Board of Directors to appoint an Executive Director of the Corporation, to, among other duties, manage its day-to-day business and affairs; and

WHEREAS, for many years Joan Cergol skillfully served as Executive Director of The Town of Huntington Economic Development Corporation, until her resignation (and her resignation as executive director of the Huntington Community Development Agency) upon her appointment to serve as a councilwoman on the Huntington Town Board; and

WHEREAS, Leah-Michelle Jefferson has been engaged by the Huntington Community Development Agency to serve as its executive director, and, given her impressive work background, she also possesses the knowledge and abilities necessary to serve as Executive Director of The Town of Huntington Economic Development Corporation;

NOW, THEREFORE, BE IT:

That Board of Directors of The Town of Huntington Economic Development Agency hereby appoints Leah-Michelle Jefferson as Executive Director of the Corporation.

OFFERED BY: Peggy Karayianakis; SECONDED BY: Lisa Hargrove

VOTED:

CHRISTOPHER BIRRER	Aye
JENNIFER CASEY	Aye
KEN CHRISTENSEN	Aye, via proxy given to Jennifer Casey
THOMAS GLASCOCK	Aye
LISA HARGROVE	Aye
JIM KADEN	Aye
PEGGY KARAYIANAKIS	Aye
ROB RIPP	Aye
DOLORES THOMPSON	Aye

Resolution 2-26-2018 (3): Authorize the Executive Director to engage Nawrocki, Smith for ongoing audit services for year ending 2017.

BE IT RESOLVED:

THAT THE TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION HEREBY AUTHORIZES the Executive Director to engage Nawrocki Smith to perform auditing services for the 2017 fiscal year, for a fee not to exceed \$3,000.

OFFERED BY: Jennifer Casey; SECONDED BY: Rob Ripp

VOTED:

CHRISTOPHER BIRRER	Aye
JENNIFER CASEY	Aye
KEN CHRISTENSEN	Aye, via proxy given to Jennifer Casey
THOMAS GLASCOCK	Aye
LISA HARGROVE	Aye
JIM KADEN	Aye
PEGGY KARAYIANAKIS	Aye
ROB RIPP	Aye
DOLORES THOMPSON	Aye

Resolution 2-26-2018 (4): Authorize the engagement of GPI and the release of restricted funds pay for the engagement

WHEREAS, in recent years, The Town of Huntington Economic Development Corporation has continuously participated in the Town of Huntington’s ongoing initiatives to provide a solution for the increasing peak parking needs in Huntington Village; and

WHEREAS, in connection with the foregoing, by Resolution 11-20-2017(3), The Town of Huntington Economic Development Corporation restricted the balance of its Town of Huntington Purchase Order (that is, \$8,500) to be used towards Huntington Village parking projects; and

WHEREAS, the Town of Huntington has received numerous quotes from various qualified contractors, to provide architectural renderings for a proposed parking structure, and the Town’s Director of Engineering Services has selected GPI’s proposal as the best suited from those received;

NOW, THEREFORE, BE IT RESOLVED that, upon the Town of Huntington’s engagement of GPI to provide the work described in quote received from it, The Town of Huntington Economic Development Corporation hereby authorizes the release of those funds restricted by Resolution 11-20-2017(3).

OFFERED BY: Jennifer Casey; SECONDED BY: Jim Kaden

VOTED:

CHRISTOPHER BIRRER	Aye
JENNIFER CASEY	Aye
KEN CHRISTENSEN	Aye, via proxy given to Jennifer Casey
THOMAS GLASCOCK	Aye
LISA HARGROVE	Aye
JIM KADEN	Aye
PEGGY KARAYIANAKIS	Aye
ROB RIPP	Aye
DOLORES THOMPSON	Aye

Resolution 2-26-2018 (5) : Adjournment

There being no further business to come before the meeting, upon motion duly made, seconded and unanimously carried, the same was adjourned.

OFFERED BY: Jennifer Casey; SECONDED BY: Jim Kaden

VOTED:

CHRISTOPHER BIRRER	Aye
JENNIFER CASEY	Aye
KEN CHRISTENSEN	Aye, via proxy given to Jennifer Casey
THOMAS GLASCOCK	Aye
LISA HARGROVE	Aye
JIM KADEN	Aye
PEGGY KARAYIANAKIS	Aye
ROB RIPP	Aye
DOLORES THOMPSON	Aye

**OUR NEXT MEETING WILL BE HELD ON
MONDAY, MARCH 19, 2018
7PM AT HUNTINGTON TOWN HALL, ROOM 304
100 MAIN STREET, NEW YORK 11743**

THE OFFICIAL CORPORATE RECORDS OF THE TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION ARE HOUSED AND MAINTAINED BY LEAH-MICHELLE JEFFERSON, EXECUTIVE DIRECTOR, TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION, WITHIN THE OFFICES OF THE HUNTINGTON COMMUNITY DEVELOPMENT AGENCY.