

TOWN OF HUNTINGTON- Parks & Other Facilities

Fitness Class Application

Email: parksandrec@huntingtonny.gov



Department of Parks & Recreation, 100 Main St, Huntington, N.Y. 11743, (631) 351-3089 Fax: (631) 351-3100

Any Organization/Business wishing to operate a Fitness Class on Town of Huntington property will be required to submit this Application and a written proposal no later than sixty (60) days prior to the commencement of the Fitness Class. Late Applications will be subject to a Late Fee (Double Application Fee). Acceptance of your proposal will be subject to the following: 1) Payment of Application Fees, Permit Fees, Field Use Fees and/or any other fees for the use of Town property that may be implemented at the discretion of the Huntington Town Attorney and/or the Director of the Town of Huntington Department of Parks and Recreation; 2) Town Board Approval (Resolution); 3) Entering into a Written Agreement with the Town of Huntington; 4) and on such other terms and conditions as may be acceptable to the Huntington Town Attorney and/or the Director of the Town of Huntington Department of Parks and Recreation.

Note: A non-refundable application fee of \$100.00 must be submitted with this Application. If the sale and/or service of food will be included in your use of Town property, there may be an additional \$150.00 fee to be submitted with this application. All required documents are due to be submitted no later than fifteen (15) days prior to the commencement of the use of Town property. Failure to do so may result in Late Fees (Double Application Fees) and may put your program in jeopardy of not moving forward as planned. Please make payment to the Town of Huntington Department of Parks and Recreation by check, money order, or by credit card. Cash payments cannot be accepted.

APPLICANT INFORMATION

Applicant: _____
Name E-mail address

Address: _____
Street Town / Zip code

Organization / Business Name: _____
Name Phone number

Organization / Business Address: _____
Street Town / Zip code

On-Site Fitness Class Contact: _____
Name Cellular telephone number

Is your Organization / Business a Not-For-Profit Organization /Business? YES / NO
If YES, attach proof of valid registration with N.Y.S. Secretary of State

FITNESS CLASS INFORMATION

Type of Fitness Class: _____

Name of Class: _____

Park Requested: _____ Specific Location in Park: _____

Dates Requested: _____

Set-up begins: _____ Fitness Class Begins: _____

Fitness Class Ends: _____ Clean-up ends: _____

Number of Fitness Class Staff: _____ Number of Fitness Class Enrollees: _____

Enrollment Fee per Fitness Class/per series of Fitness Classes: _____

Will vendors be at the Fitness Class? YES / NO If YES, what is the vendor fee? \$ _____

Please provide a separate listing of all vendors, addresses, and phone numbers, attached to application.
If merchandise is available for sale, price lists for each vendor must be submitted.

Brief Description of Fitness Class Activities (Attach detailed Proposal) _____

Do you plan to drive vehicles into the park/facility for drop off and pick up? YES NO

Will you need water or electrical connections? YES NO

Will you have amplified sound? (If yes, apply to Town Clerk, as per Town Code Chapter 141) YES NO

Will you have tents larger than 20'x10' (or larger than 200 square feet)? YES NO
(If yes, apply to Fire Marshall's Office, as per Town Code Chapter 111)

Will you have canopy in excess of 20'x20' (or larger than 400 square feet)? YES NO
(If yes, apply to Fire Marshall's Office, as per Town Code Chapter 111)

Will food/food vendors be part of your program? YES NO
If YES, describe: _____

Will propane be used at the program? YES NO
(If yes, apply to Town Fire Marshal, as per Town Code Chapter 111)

Will there be inflatables / live animals / entertainment equipment at the program? YES NO
If YES, describe: _____

As the applicant, I hereby certify that the information I have provided on the form is complete and accurate to the best of my knowledge. I agree to abide by the terms set forth in this application, and the rules and regulations of the Town of Huntington Department of Parks and Recreation. I understand that failure to do so may lead to the cancellation of the use of Town property and the denial of future permit applications.

The applicant, whether an individual or organization, agrees to defend, indemnify and hold harmless the Town of Huntington, its officers, agents and employees, jointly, severally, individually or in their individual capacity, from and against any claim, damage, cost and/or fee including reasonable attorney fees incurred or arising out of the applicant's use and/or occupancy of Town of Huntington's facilities.

SIGNATURE of APPLICANT

DATE