

**Andrew P. Raia, Town Clerk
100 Main Street
Huntington, N.Y. 11743**

**Important Information Regarding
Pre-Adoption Birth Certificates**

Effective January 15, 2020, New York State Public Health Law §4138-E allows the following individuals to receive a copy of a Pre-adoption (birth) Certificate (PAC):

1. adoptees who are eighteen (18) years of age or older
2. direct line descendants of the adopted individuals
3. the legal representatives to either the adoptee or the direct line descendant

NOTE **neither** set of parents of the adoptee are entitled to the PAC

Although the Town of Huntington Registrar files contain many sealed birth records, not all of these amended records are due to adoption. For example, a record could be amended due to a variety of reasons such as gestational carrier, paternity, fictitious information, change in gender or name change. Without corresponding documentation as to how and why a document was amended, it is not possible to determine if such record was amended due to adoption or other circumstances. Therefore, since we cannot determine with confidence that a record located in the official records of the Registrar files is a Pre-adoptive Certificate, this office is prohibited from issuing the record and all PACs must be requested through the New York State Department of Health in Albany. In order to assist you in your request, I would like to provide to you the following information from the New York State Bureau of Vital Records:

How to place an order

1. For expedited order placement and processing, please visit www.VitalChek.com or call VitalChek Network, Inc. at 877-854-4481. Be sure to request that the order is placed through the New York State Department of Health (not the local Registrar's office).
2. To order via mail, please complete the attached application (also available online at <https://health.ny.gov/vitalrecords>).

Mail your completed and signed application, identification and a check or money order for \$45 per copy. Send your request to:

New York State Department of Health
BVR PAC Unit
PO Box 2602
Albany, N.Y. 12220-2602

If you have further questions, please contact the New York State Department of Health at 1-855-322-1022 or 518-474-3077 or visit their website at https://www.health.ny.gov/vital_records/preadoption.htm